



OPERATOR'S ROOM LICENSE TAX RETURN

A PENALTY OF \$100.00 OR 10% OF GROSS TAX, WHICHEVER IS GREATER, WILL BE APPLIED TO ALL DELINQUENT RETURNS. INTEREST IN THE AMOUNT OF 1 1/2% PER MONTH OR FRACTION OF A MONTH IS CHARGED ON ALL DELINQUENT BALANCES. A RETURN MUST BE FILED FOR EACH REPORTING PERIOD REGARDLESS OF TAX LIABILITY.

Acct # \_\_\_\_\_ This Report is for \_\_\_\_\_
Property \_\_\_\_\_ the Reporting Period of \_\_\_\_\_
Address \_\_\_\_\_ Due 1st of the month \_\_\_\_\_
City, St, Zip \_\_\_\_\_ Delinquent After the 15th \_\_\_\_\_

OCCUPANCY

Table with 2 columns: Description and Amount. Rows A-G: Number of room nights available, taxable room nights, room nights by conventions, receipts from conventions, complimentary guests, over 28-day guests, government exempt guests.

TRANSIENT LODGING TAX

Table with 3 columns: Description, Amount, and Taxable Amount. Rows 1-17: Gross receipts, adjustments, total receipts, refunds, exemptions, taxable amount, percentages, collection allowance, surcharge, total tax, other penalty, remittance amount.

Make your check payable to: RENO-SPARKS CONVENTION & VISITORS AUTHORITY (RSCVA). Mail to: Reno Sparks Convention & Visitors Authority, Attn: Room Tax, P.O. Box 837, Reno, Nevada 89504.

All returns and applicable taxes are due and payable on the first day of the month following the reporting period. All returns and applicable taxes are delinquent after the 15th day of the month following the reporting period.

For rules, regulations or instructions to complete this return, contact the Room Tax Department at ( 775) 827-7743, fax (775) 827-7745, or email taxdepartment@rscva.com.

The owners of the above-named facility certify that the above and foregoing report is a true and correct statement of gross receipts and tax collected under and pursuant to applicable ordinances by the above-named establishment for the period covered by this return and in the absence of my signature, the undersigned has the authority to sign on my behalf.

(Print Name) \_\_\_\_\_ (Signature) \_\_\_\_\_
(Title) \_\_\_\_\_ (Date) \_\_\_\_\_