



P.O. Box 837
Reno, NV 89504 USA
t: 775.827.7600

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**RENO-SPARKS CONVENTION AND VISITORS AUTHORITY
NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, April 26, 2018

9:00 A.M.

**Reno-Sparks Convention and Visitors Authority
4001 S. Virginia Street, Board Room
Reno, Nevada**

BOARD OF DIRECTORS:

Commissioner Bob Lucey, Chairman

Mr. Nat Carasali
Mr. Lee Dillard
Councilman Ed Lawson
Mr. Rick Murdock

Mayor Hillary Schieve
Mr. Mark Sterbens
Mr. Bill Wood
Mr. Vick Wowo

THIS MEETING IS IN COMPLIANCE WITH THE NEVADA OPEN MEETING LAW AND HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

Reno Sparks Convention & Visitors Authority (RSCVA) offices at 4001 S. Virginia St, Suite G, Reno, NV
Reno City Hall
Sparks City Hall
National Bowling Stadium
RSCVA Website: www.rscva.com/public-meetings
Online at <https://notice.nv.gov/>

Reno-Sparks Convention Center
Washoe County Administration Bldg.
Washoe County Courthouse

Items on the agenda are for possible action by the Board of Directors, unless stated otherwise. Items will not necessarily be considered in the order listed. The Board may combine two or more agenda items for consideration, may remove an item from the agenda or may delay discussion relating to an item on the agenda at any time.

Support materials are made available when they are provided to the Board, or if provided during the meeting, support materials will be made available at the meeting at the same time as they are made available to the Board. Support materials are also available at the RSCVA administrative offices and at the scheduled meeting. The designated contact to obtain support materials is Corie Carlsen, 4001 South Virginia Street, Suite G, Reno, NV (775) 827-7618.

AGENDA

A. OPENING CEREMONIES

Call to Order
Pledge of Allegiance
Roll Call

B. COMMENTS FROM THE FLOOR BY THE PUBLIC

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period, or on "action" items immediately before board discussion of such "action" items. Members of the public desiring to speak must complete a "Request to Speak" form and return it to the RSCVA clerk at the meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comments may not be accepted after the Chairman closes any period for public comment.

C. APPROVAL OF THE AGENDA

For Possible Action.

D. APPROVAL OF MINUTES OF MARCH 22, 2018 BOARD OF DIRECTORS' REGULAR MEETING

For Possible Action.

E. PRESENTATIONS – DISCUSSION AND POSSIBLE ACTION

E1. Reno-Tahoe Airport Authority Update

Marilyn Mora, A.A.E., President/CEO will deliver Reno Tahoe Airport Authority will give an update on the state of the airport and plans for the future.

This is an information item. Not an action item.

E2. Reno-Sparks Convention and Visitors Authority Staff Update

Phil DeLone, President/CEO, and RSCVA staff will deliver updates on Executive Office, Marketing, Sales, Facilities, and Finance, including the Corporate Scorecard.

This is an information item. Not an action item.

F. FINANCIAL DIVISION

F1. Discussion and Potential Approval of the Reno-Sparks Convention and Visitors Authority's (RSCVA's) lease extension.

The Finance Department is requesting the Board review, consider, and approve an extension of the term of the lease for the RSCVA administrative offices for a five-year period ending October 31, 2023, with a fixed monthly rental amount of \$13,613 throughout the term of the extension.

For discussion and possible action.

F2. Discussion and Potential Approval of the RSCVA Capital Improvement Plan Update.

The Finance Department is requesting the Board review, consider, and take possible action to approve the Fiscal Year 2018/2019 Capital Improvement Plan Update for the RSCVA. The Fiscal Year 2018/2019 Capital Improvement Plan Update for the RSCVA may be approved as presented or modified in the Board's discretion.

For discussion and possible action.

F3. Discussion and Potential Approval of the agreement with Duncan Golf Management for the management and operation of the Wildcreek Golf Course.

The Finance Department is requesting the Board review, discuss and take possible action to approve staff's recommendation to award the contract for the management and operation of Wildcreek Golf Course to Duncan Golf Management. The Board will review and discuss the management services to be provided, and may provide direction to staff related thereto.

For discussion and possible action.

F4. Board Review and Approval of Bid Award and Contract for RFP 2018-07 to Definitive Flooring Solutions for removal and disposal of existing floor coverings and the installation of carpet at the Reno-Sparks Convention Center.

The Finance Department is requesting the Board review, consider, and approve the bid award and contract for RFP 2018-07 to Definitive Flooring Solutions for the removal and disposal of existing floor coverings and the installation of carpet at the Reno-Sparks Convention Center in

the amount of, not to exceed, Four Hundred Thirteen Thousand Three Hundred Fifty Dollars (\$413,350)

For discussion and possible action.

F5. Board Review and Approval to purchase a 2014 Genie S65 Telescope Boomlift from H & E Equipment Services for the amount of \$86,000.

The Finance Department is requesting the Board review and approve the purchase of a 2014 Genie S65 Boomlift for \$86,000 to be used primarily at the Reno-Sparks Livestock and Events Center.

For discussion and possible action.

G. GOVERNMENTAL AFFAIRS

G1. Discussion and Direction by the Board regarding the Draft Legislative Platform for the 2019 Legislative Session.

The law firm of Fennemore Craig will present the draft RSCVA Legislative Platform for the 2019 Legislative Session to the Board. The Board is being asked to review and discuss and may take possible action to adopt and/or modify the draft RSCVA Legislative Platform for the 2019 Legislative Session.

For discussion and possible action.

H. BOARD MEMBER COMMENTS REGARDING ITEMS FOR FUTURE MEETINGS

I. COMMENTS FROM THE FLOOR BY THE PUBLIC

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J. ADJOURNMENT

For Possible Action.

Persons are invited to submit written remarks for all matters, both on and off the agenda. Written remarks presented for inclusion in the Board of Directors' minutes must be flat, unfolded, on paper of standard quality, and 8 ½ by 11 inches in size. Written remarks shall not exceed five (5) pages in length. The RSCVA will not accept for filing any submission that does not comply with this rule. On a case-by-case basis, the Board of Directors may permit the filing of noncomplying written remarks, documents, and related exhibits pursuant to NRS 241.035(1)(e). Board of Directors' meeting rooms are accessible to persons with disabilities. If special arrangements are required, please contact Corie Carlsen at 775-827-7618.

For information or questions regarding this agenda please contact:
The RSCVA Executive Office
P.O. Box 837, Reno, NV 89504
775-827-7618