

**RENO-SPARKS CONVENTION AND VISITORS AUTHORITY
NOTICE OF PUBLIC MEETING
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Friday, April 3, 2020, at 10:00 A.M.**

**MEETING VIA TELECONFERENCE/VIDEOCONFERENCE
ONLY PURSUANT TO NRS 241.023**

BOARD OF DIRECTORS:

Commissioner Bob Lucey, Chairman

Mr. Nat Carasali
Mr. Andy Chapman
Ms. Shannon Keel
Mr. Don Kornstein

Councilman Ed Lawson
Mayor Hillary Schieve
Ms. Ann Silver
Mr. Mark Sterbens

THIS MEETING IS IN COMPLIANCE WITH THE NEVADA OPEN MEETING LAW AND HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

RSCVA Website: www.rscva.com/public-meetings

Online at <http://notice.nv.gov/>

Public Notice

Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies held via teleconference or videoconference where members of the public are permitted to attend and participate has been suspended until April 16, 2020. Moreover, pursuant to Section 3 of Directive 006, the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada has likewise been suspended. This agenda has been electronically posted in compliance with Directive 006, NRS 241.020(3) at www.visitrenotahoe.com/about-us/public-meetings and NRS 232.2175 at <https://notice.nv.gov/>. Members of the public may dial-in to the meeting at (877) 668-4490, access code 629 197 849. All phones must be placed on mute. Please see section below regarding public comment.

Supporting Materials

Pursuant to Section 5 of Directive 006, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended. Supporting materials for the meeting are available on the RSCVA's website at www.visitrenotahoe.com/about-us/public-meetings. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the Committee. The designated contact to obtain support materials is Corie Carlsen, 4001 South Virginia Street, Suite G, Reno, NV (775) 827-7618.

Public Comment

Pursuant to Section 2 of Directive 006, if a public body holds a meeting by means of teleconference or videoconference and a physical location where members of the public can attend is not provided, the public body must provide a means for the public to provide public comment, and post that means on the public notice agenda. Pursuant to Section 2 of Directive 006, the public may provide public comment by emailing comments to boardclerk@renotahoeusa.com or by leaving a voicemail (limited to three minutes) at (775) 827-7602 (note this not a live call-in line). Comments received prior to 9:00 a.m. on Monday, March 30, 2020, will be transcribed and given to the Committee for review, and will be included with the minutes of the meeting.

Items on the agenda are for possible action by the Board of Directors, unless stated otherwise. Items will not necessarily be considered in the order listed. The Board of Directors may combine two or more agenda items for consideration, may remove an item from the agenda or may delay discussion relating to an item on the agenda at any time.

AGENDA

A. OPENING CEREMONIES

Call to Order
Roll Call

B. COMMENTS FROM THE FLOOR BY THE PUBLIC

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

C. APPROVAL OF THE AGENDA OF APRIL 3, 2020 BOARD OF DIRECTORS' SPECIAL MEETING

For possible action.

D. APPROVAL OF MINUTES OF THE FEBRUARY 27, 2020 BOARD OF DIRECTORS' REGULAR MEETING

For possible action.

E. BOARD MATTERS

E1. Appointment of Interim President/CEO

The Board of Directors will discuss and may take action to appoint Jennifer Cunningham as the interim President/CEO of the RSCVA on such terms and conditions as may be approved by the Board. Alternatively, the Board of Directors may authorize Bob Lucey, in his capacity as the Chairman of the Board of Directors, and Ed Lawson, in capacity as Vice-Chair of the Board of Directors, to act in the capacity of the President/CEO as necessary to provide direction to executive staff, provide any necessary approvals and execute such documents as are within the authority of the President/CEO, on such conditions as may be approved by the Board.

For possible action.

E2. Selection of Search Firm and Procedure for Hiring President/CEO

The Board of Directors will discuss and may take action to authorize Bob Lucey, in his capacity as Chairman of the Board of Directors to negotiate and execute an agreement with: (i) SearchWide Global to provide executive search services for the President/CEO position at a cost equal to thirty percent of the annual base salary of the placed candidate (or as otherwise negotiated and agreed by Mr. Lucey); or (ii) an alternative search firm to provide similar services on similar terms. In addition, the Board is being asked to provide direction to staff and/or legal counsel regarding the process to be utilized for locating and hiring the permanent President/CEO.

For possible action.

E3. Delegation of Finance and Facilities Committee

The RSCVA Finance and Facilities Committee is currently an advisory committee to the Board of Directors without the authority to make final decisions or otherwise bind the RSCVA. The Board of Directors will discuss and may take action delegating authority to the Finance and Facilities Committee to make final and binding finance and budget-related decisions on such terms and conditions as may be approved by the Board.

For possible action.

F. FINANCE DIVISION

F1. Presentation, discussion, and possible action regarding the RSCVA Contingency Operations Plan, Cost Cutting Measures and Possible Budget Revisions for fiscal Year 2020-2021 for the Reno-Sparks Convention and Visitors Authority.

The Board of Directors will discuss and may take action to adopt, or amend and adopt, the RSCVA Contingency Operations Plan, Cost Cutting Measures, and Possible Budget Revisions for fiscal Year 2020-2021 for the Reno-Sparks Convention and Visitors Authority.

For possible action.

F2. Review, discussion and possible approval of payment in the amount of \$100,000 to the City of Reno for funding to the Downtown Business Improvement District.

The Board of Directors is being asked to review, discuss and possibly approve a payment to the City of Reno for the Downtown Business Improvement District (BID) in the amount of \$100,000. At the February 22, 2018, Board of Directors meeting the City of Reno requested annual funding of \$100,000 to assist in funding the BID. The Board approved a one-year commitment to the BID and requested future funding to be presented to the Board.

For possible action.

G. HUMAN RESOURCE DIVISION

G1. New, Temporary Human Resources Policies to Comply with Families First Coronavirus Response Act

Review, discuss and possible action on new RSCVA human resource policies. Staff recommends adopting new, temporary policies related to Emergency Paid Sick Leave and the Expanded-FMLA as set forth in the newly enacted Families First Coronavirus Response Act. The policies would be retroactive to April 1, 2020 so that they would be in effect on April 1, 2020 and will expire on December 31, 2020.

For possible action.

H. BOARD MEMBER COMMENTS REGARDING ITEMS FOR FUTURE MEETINGS

This is an information item. Not an action item.

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J. ADJOURNMENT

For possible action.

For information or questions regarding this agenda please contact:
The RSCVA Executive Office
P.O. Box 837, Reno, NV 89504
775-827-7618