

Reno-Sparks Convention & Visitors Authority

Debt Management Policy Fiscal Year 2020

Prepared July 2019



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EXECUTIVE SUMMARY

This Debt Management Policy was created to fulfill the requirements of NRS 350.013. The Reno-Sparks Convention & Visitors Authority (the "Authority" or "RSCVA") is generally limited in the bonds it can issue by its statutory debt limit and the amount of revenue available to pay debt service on bonds. This policy discusses the outstanding and proposed debt of the Authority, its ability to afford such debt and other items relating to the issuance of bonds by the Authority.

As of June 30, 2019, the Authority has \$91,135,149 of general obligation revenue supported debt outstanding. The Authority's debt is paid from room tax and convention, recreation, and facility revenues received by the Authority. The Authority currently has no authorization to issue additional bonds. The Authority presently has approximately \$427,957,000 of statutory debt capacity available.

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Affordability of Existing, Authorized and Proposed General Obligation Debt

NRS 350.013 1.(c)(1) A discussion of its ability to afford existing general obligation debt, authorized future general obligation debt and proposed future general obligation debt;

NRS 350.013 1.(c)(6) A discussion of its sources of money projected to be available to pay existing general obligation debt, authorized future general obligation debt and proposed future general obligation debt;

General Obligation Bond Indebtedness

The Authority's general obligation bonds are issued pursuant to NRS 244A.597 through 244A.655 and NRS 350.500 through 350.720 and are issued by Washoe County (the "County") on behalf of and in the name of the Authority. The Authority's general obligation bonds constitute direct and general obligations of the County and the full faith and credit of the County is pledged to the payment of principal and interest, subject to Nevada constitutional and statutory limitations on the aggregate amount of property taxes.

The general obligation bonds are payable by the County from any source legally available at the times such payments are due including the General Fund of the County. In the event, however, that such legally available sources of funds (including net pledged revenues) are insufficient, the County is obligated to levy a general (property) tax on all taxable property within the County for payment of the general obligation bonds, subject to the limitations provided in the constitution and statutes of the State of Nevada (the "State").

In any year in which the total property taxes levied within the County by all applicable taxing units (e.g., the State, the County, the school district, any city, or any special district) exceed such property tax limitations, the reduction to be made by those units must be in property taxes levied for purposes other than the payment of their bonded indebtedness, including interest on such indebtedness.

Nevada statutes provide that no act concerning the Authority's bonds or their security may be repealed, amended or modified in such a manner as to impair adversely the bonds or their security until all of the bonds have been discharged in full or provision for their payment and reception has been fully made.

General Obligation Bonds

The Authority currently has no outstanding general obligation debt paid by the levy of a specific property tax. Principal and interest on the Authority's debt are payable from the various pledged revenues of the Authority. There is no impact on the property tax rate so long as net pledged revenues are sufficient to pay debt service.

Outstanding, Authorized, and Proposed General Obligation Debt

As of June 30, 2019, the Authority has \$91,135,149 of general obligation debt outstanding. The Authority does not currently have any unissued authorization and does not expect to issue any additional debt this fiscal year. However, the Authority reserves the privilege of issuing bonds or other securities at any time legal requirements are satisfied.

The following table lists the outstanding general obligation bonds and other debt of the Authority.

Outstanding General Obligation Debt
June 30, 2019

Issue	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
<u>GENERAL OBLIGATION REVENUE SUPPORTED BONDS</u>				
Convention Center, Series 2000B ¹	01/20/00	07/01/20	\$19,384,075	\$2,968,149
Conv. Ctr. Refunding, Series 2011	11/29/11	07/01/24	88,680,000	19,270,000
Conv. Ctr. Refunding, Series 2019A	06/27/19	07/01/32	20,000,000	20,000,000
Conv. Ctr. Refunding, Series 2019B	06/27/19	07/01/32	48,897,000	<u>48,897,000</u>
TOTAL GENERAL OBLIGATION REVENUE SUPPORTED DEBT				\$91,135,149

¹ Does not include accreted value.

SOURCE: RSCVA

The following sections demonstrate the ability of the Authority to make principal and interest payments on the outstanding bonds.

General Obligation Bonds Supported by Pledged State Revenues and Facilities Pledged Revenues

General Obligation Bonds Supported by Pledged State Revenues and Facilities Pledged Revenues (the "Convention Center Bonds") are additionally secured by a pledge of the Pledged Revenues of the Authority, which consist of the Pledged State Revenues and the Facilities Pledged Revenues. Pledged State Revenues include the proceeds of a 2 percent license tax imposed upon the rental of transient lodging within the County.

The following tables list the outstanding Convention Center Bonds.

**General Obligation Indebtedness Supported by
State Pledged Revenues and Facilities Pledged Revenues**
Reno-Sparks Convention & Visitors Authority
June 30, 2019

Issue	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
Convention Center Bonds, Series 2000B ¹	01/20/00	07/01/20	\$19,384,075	\$2,968,149
Conv. Ctr. Refunding Bonds, Series 2011	11/29/11	07/01/24	88,680,000	19,270,000
Conv. Ctr. Refunding Bonds, Series 2019A	06/27/19	07/01/32	20,000,000	20,000,000
Conv. Ctr. Refunding Bonds, Series 2019B	06/27/19	07/01/32	48,897,000	<u>48,897,000</u>
			TOTAL	<u>\$91,135,149</u>

¹ Does not include accreted value.

SOURCE: RSCVA

The following table illustrates the debt service to maturity on the Authority's.

Facilities and Convention Center Bonds
Outstanding Debt Service
 June 30, 2019

Fiscal Year Ending June 30	Principal ¹	Interest ²	Total
2020	\$1,537,344	\$7,530,026	\$9,067,370
2021	1,710,805	7,131,633	8,842,438
2022	6,135,000	2,992,278	9,127,278
2023	6,540,000	2,700,024	9,240,024
2024	6,855,000	2,379,151	9,234,151
2025	7,121,000	2,092,676	9,213,676
2026	7,317,000	1,852,767	9,169,767
2027	7,507,000	1,614,270	9,121,270
2028	7,703,000	1,369,561	9,072,561
2029	7,899,000	1,118,543	9,017,543
2030	8,102,000	861,100	8,963,100
2031	8,312,000	597,007	8,909,007
2032	8,526,000	326,088	8,852,088
2033	<u>5,870,000</u>	<u>94,453</u>	<u>5,964,453</u>
TOTAL	\$91,135,149	\$32,659,576	\$123,794,725

¹ Includes the Initial Principal Amount of the 2000B Bonds.

² Includes accreted value at redemption on the 2000B Bonds.

SOURCE: RSCVA

The following table presents the Authority's pledged revenues and demonstrates the Authority's ability to repay its Convention Center Bonds.

Pledged Revenues and Debt Service Coverage
Reno-Sparks Convention & Visitors Authority

Fiscal Year	2018 Audited	2019 Estimated	2020 Budgeted
Net General Room License Taxes ¹	\$23,370,508	\$24,060,000	\$25,116,442
Convention Center Taxes ²	7,790,169	8,020,000	8,372,146
Other Income ³	<u>6,848,948</u>	<u>7,675,843</u>	<u>6,872,275</u>
Subtotal	\$38,009,625	\$39,755,843	\$40,360,863
Less: Operating & Maintenance Expenses ⁴	<u>(13,922,439)</u>	<u>(14,323,890)</u>	<u>(14,873,477)</u>
Net Pledged Revenues	\$24,087,186	\$25,431,953	\$25,487,386
Max. Comb. Debt Service on Pledged Rev. Bonds	\$9,596,793	\$9,659,044	\$9,240,024
Coverage ^{5,6}	2.51	2.63	2.76

¹ Pledged Room License Taxes levied at a rate of 6%, net of Collection Allowance. Does not include other Room Taxes collected by the Authority.

² Proceeds of 2% Convention Center (State License) Tax.

³ Includes RSCC, RSLEC, REC, special events, golf course, and interest revenues.

⁴ Includes General Government Expenditures, Community Support-Facilities Operations Expenditures (excluding National Bowling Stadium/Reno Events Center), and certain community support-convention and tourism promotion expenditures. Community support-convention and tourism promotion expenditures relating to promotion and advertising have been excluded.

⁵ Pledged revenues divided by combined maximum annual debt service on pledged revenue bonds.

⁶ The Convention Center Bonds may be paid from any legally available resource of the Authority. The Authority expects that pledged revenues and legally available funds will be sufficient to pay debt service on the Convention Center Bonds.

Source: RSCVA

General Obligation Debt Limit

NRS 350.013 1.(c)(2) A discussion of its capacity to incur authorized and proposed future general obligation debt without exceeding the applicable debt limit;

State statutes limit the amount of indebtedness for recreational purposes which may be incurred by the County on behalf of the Authority to no more than three percent of the County's total reported assessed valuation. Based on the County's assessed valuation for fiscal year 2019 (including the assessed valuation of the Reno Redevelopment Agencies and the Sparks Redevelopment Agencies), the Authority's available statutory debt capacity is approximately \$427,957,261.

General Obligation Debt Limit Based on Fiscal Year 2019 Assessed Value

Washoe County Assessed Value	\$16,886,587,798
Reno Redevelopment Agencies Assessed Value	188,814,630
Sparks Redevelopment Agencies Assessed Value	<u>227,677,911</u>
Total Assessed Value	\$17,303,080,339
General Obligation Debt Limit (3%)	519,092,410
Outstanding G.O. Debt	<u>91,135,149</u>
Available General Obligation Debt Limit	<u>\$427,957,261</u>

SOURCE: Nevada Department of Taxation; RSCVA; compiled by JNA Consulting Group, LLC

Other factors also limit the amount of debt the Authority can issue. These factors include, but are not limited to: available revenues, bond market conditions and the type of projects to be funded.

General Obligation Debt Comparisons

NRS 350.013 1.(c)(3) A discussion of its general obligation debt that is payable from property taxes per capita as compared with such debt of other municipalities in this state;

NRS 350.013 1.(c)(4) A discussion of its general obligation debt that is payable from property taxes as a percentage of assessed valuation of all taxable property within the boundaries of the municipality;

The Authority currently does not have any outstanding bonds being paid directly from property tax.

Method of Sale

NRS 350.013 1.(c)(5) Policy regarding the manner in which the municipality expects to sell its debt;

Bonds can generally be sold at a competitive sale, negotiated sale or be privately placed.

Competitive Sale - Offering documents are sent to any firm interested in purchasing the bonds. A day and time are chosen for the sale and bonds are awarded to the firm offering the lowest true interest cost on the bonds (the "TIC"). The TIC is the discount rate which results in a present value of the future debt service payments equal to amount bid for the bonds.

Negotiated Sale - One firm, or group of firms, is chosen in advance to offer the bonds for sale. At the time of sale, interest rates and other terms of the bonds are negotiated with the Underwriter.

Private Placement - A purchaser, usually an individual or bank, is identified and the bonds are placed directly. Interest rates and other terms of the bonds are negotiated with the purchaser.

NRS 350 generally requires bonds issued by the Authority to be sold at competitive sale. For most Authority general obligation bonds a competitive sale will usually result in the lowest TIC on the bonds. There are certain circumstances under which the Authority would consider a negotiated sale or private placements. Such circumstances include, but are not limited to;

- 1) Bonds issued with a variable rate of interest
- 2) Bonds rated below A- or not rated
- 3) Very small or very large bond issues
- 4) Unstable or highly volatile markets
- 5) Bonds with unusual security or structure

The Authority will follow the requirements of NRS 350.155 in choosing a method of sale for its bonds. If the Authority determines that a negotiated sale is warranted for a general obligation bond or a bond secured by an excise tax, it will distribute a request for proposal to underwriting firms. The selection of an underwriter(s) will be based on a determination of the firm that demonstrates its ability to obtain the overall best interest rate for the Authority. Consideration in making this determination will be given to the firm's experience with similar financings, proposed compensation structure and marketing plan.

Operational Costs of Future Capital Projects

NRS 350.013 1.(c)(7) A discussion of its operational costs and revenue sources, for the ensuing 5 fiscal years, associated with each project included in its plan for capital improvement submitted pursuant to paragraph (d), if those costs and revenues are expected to affect the property tax rate.

The Authority has prepared a Capital Improvement Plan, which is attached as Appendix B. As noted in Appendix B, some projects will have an impact on the Authority's general operating funds. Operational costs are funded with revenues of the Authority and will not affect the property tax rate.

Capital Improvement Plan

NRS 350.013 1.(d) Either:

(1) Its plan for capital improvement for the ensuing 5 fiscal years, which must include any contemplated issuance of general obligation debt during this period and the sources of money projected to be available to pay the debt; or

(2) A statement indicating that no changes are contemplated in its plan for capital improvement for the ensuing 5 fiscal years.

See Appendix B.

Chief Financial Officer of the Authority

NRS 350.013 1.(e) A statement containing the name, title, mailing address and telephone number of the chief financial officer of the municipality.

The chief financial officer of Reno-Sparks Convention & Visitors Authority is:

Robert Chisel
Director of Finance
Reno-Sparks Convention & Visitors Authority
P.O. Box 837
Reno, Nevada 89504-0837
775-827-7626

APPENDIX A
DEBT SERVICE SCHEDULES

**Debt Service Summary
2000B Convention Center Bonds (CAB's)**

Date	Original Value	Interest	Appreciated Value	Annual Payment
07/01/19	\$1,537,344	\$3,897,656	\$5,435,000	\$5,435,000
07/01/20	<u>1,430,805</u>	<u>3,999,195</u>	<u>5,430,000</u>	<u>5,430,000</u>
TOTALS	\$2,968,149	\$7,896,851	\$10,865,000	\$10,865,000

**Debt Service Summary
2011 Refunding Bonds**

Date	Principal	Coupon	Interest	Total Payment	Annual Payment
07/01/19	\$0		\$2,039,272	\$2,039,272	
01/01/20			460,000	460,000	\$2,499,272
07/01/20	0		460,000	460,000	
01/01/21			460,000	460,000	920,000
07/01/21	5,495,000	***	460,000	5,955,000	
01/01/22			334,625	334,625	6,289,625
07/01/22	5,765,000	5.000%	334,625	6,099,625	
01/01/23			190,500	190,500	6,290,125
07/01/23	6,060,000	5.000%	190,500	6,250,500	
01/01/24			39,000	39,000	6,289,500
07/01/24	<u>1,950,000</u>	4.000%	39,000	1,989,000	
01/01/25			<u>0</u>	<u>0</u>	<u>1,989,000</u>
TOTAL	\$19,270,000		\$5,007,522	\$24,277,522	\$24,277,522

**Debt Service Summary
2019A Refunding Bonds**

Date	Principal	Coupon	Interest	Total Payment	Annual Payment
01/01/20			\$315,867	\$315,867	\$315,867
07/01/20	\$93,000	3.090%	309,000	402,000	
01/01/21			307,563	307,563	709,563
07/01/21	193,000	3.090%	307,563	500,563	
01/01/22			304,581	304,581	805,144
07/01/22	231,000	3.090%	304,581	535,581	
01/01/23			301,012	301,012	836,594
07/01/23	237,000	3.090%	301,012	538,012	
01/01/24			297,351	297,351	835,363
07/01/24	1,506,000	3.090%	297,351	1,803,351	
01/01/25			274,083	274,083	2,077,434
07/01/25	2,127,000	3.090%	274,083	2,401,083	
01/01/26			241,221	241,221	2,642,304
07/01/26	2,180,000	3.090%	241,221	2,421,221	
01/01/27			207,540	207,540	2,628,761
07/01/27	2,236,000	3.090%	207,540	2,443,540	
01/01/28			172,994	172,994	2,616,534
07/01/28	2,291,000	3.090%	172,994	2,463,994	
01/01/29			137,598	137,598	2,601,591
07/01/29	2,346,000	3.090%	137,598	2,483,598	
01/01/30			101,352	101,352	2,584,950
07/01/30	2,405,000	3.090%	101,352	2,506,352	
01/01/31			64,195	64,195	2,570,547
07/01/31	2,464,000	3.090%	64,195	2,528,195	
01/01/32			26,126	26,126	2,554,321
07/01/32	<u>1,691,000</u>	3.090%	<u>26,126</u>	<u>1,717,126</u>	<u>1,717,126</u>
TOTAL	\$20,000,000		\$5,496,097	\$25,496,097	\$25,496,098

**Debt Service Summary
2019B Refunding Bonds**

Date	Principal	Coupon	Interest	Total Payment	Annual Payment
01/01/20			\$817,232	\$817,232	\$817,232
07/01/20	\$187,000	3.270%	799,466	986,466	
01/01/21			796,409	796,409	1,782,874
07/01/21	447,000	3.270%	796,409	1,243,409	
01/01/22			789,100	789,100	2,032,509
07/01/22	544,000	3.270%	789,100	1,333,100	
01/01/23			780,206	780,206	2,113,306
07/01/23	558,000	3.270%	780,206	1,338,206	
01/01/24			771,082	771,082	2,109,288
07/01/24	3,665,000	3.270%	771,082	4,436,082	
01/01/25			711,160	711,160	5,147,242
07/01/25	5,190,000	3.270%	711,160	5,901,160	
01/01/26			626,303	626,303	6,527,463
07/01/26	5,327,000	3.270%	626,303	5,953,303	
01/01/27			539,207	539,207	6,492,510
07/01/27	5,467,000	3.270%	539,207	6,006,207	
01/01/28			449,821	449,821	6,456,028
07/01/28	5,608,000	3.270%	449,821	6,057,821	
01/01/29			358,130	358,130	6,415,952
07/01/29	5,756,000	3.270%	358,130	6,114,130	
01/01/30			264,020	264,020	6,378,150
07/01/30	5,907,000	3.270%	264,020	6,171,020	
01/01/31			167,440	167,440	6,338,460
07/01/31	6,062,000	3.270%	167,440	6,229,440	
01/01/32			68,327	68,327	6,297,767
07/01/32	<u>4,179,000</u>	3.270%	<u>68,327</u>	<u>4,247,327</u>	<u>4,247,327</u>
TOTAL	\$48,897,000		\$14,259,107	\$63,156,107	\$63,156,107

APPENDIX B

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

FIVE YEAR CAPITAL IMPROVEMENT PLAN

(Per NRS 354.5945)

ENTITY: RSCVA

Minimum level of expenditure for items classified as capital assets **\$5,000**

DATE: 07/16/2019

Minimum level of expenditure for items classified as capital projects **\$50,000**

		FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
Fund:	General Fund					
Capital Improvement:	Capital Projects					
Funding Source:	Room Tax, Rent & Royalties, Charges for Service, Misc.					
Completion Date:	6/30/2018					
Fund Total						

		FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
Fund:	Capital Projects Fund					
Capital Improvement:	RSCC	\$ 2,679,000	\$ 1,310,000	\$ 3,960,000	\$ 2,750,000	\$ 2,750,000
	RSLEC	\$ 1,300,000	\$ 2,325,000	\$ 248,960	\$ 1,025,000	\$ 1,025,000
Funding Source:	Charges for Services/Facility Rentals/Taxes					
Completion Date:	6/30/2018					
Fund Total		\$ 3,979,000	\$ 3,635,000	\$ 4,208,960	\$ 3,775,000	\$ 3,775,000

List of Funding Sources:

- Property Tax - Gen. Revenues
- Charges for Services
- Debt
- Grants
- Other** (Please Describe)

FIVE YEAR CAPITAL IMPROVEMENT PLAN

(Per NRS 354.5945)

ENTITY: RSCVA

Minimum level of expenditure for items classified as capital assets **\$5,000**

DATE: 07/16/2019

Minimum level of expenditure for items classified as capital projects **\$50,000**

FUND:		FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
Capital Improvement:						
Capital Tax Rate:						
Operating Tax Rate:						
Duration of Tax Rate:						
Source of Funding:						
Completion Date:						
Summary :						
Fund Total						

Please address the following:

Rate of increase? When?

Does rate increase require voter approval?

Can maximum allowed operating tax rate handle rate increase?

Source of Funding: Debt, Pay As You Go

Summary-- Any other information pertinent to the project, funding, and tax rate. If more space is needed attach an additional sheet.