

**Reno-Sparks Convention & Visitors Authority  
Special Meeting of the Board of Directors  
Meeting Minutes  
April 12, 2021**

The Regular Meeting of the Board of Directors of the Reno-Sparks Convention & Visitors Authority met at 11:30 am, April 12, 2021, **via teleconference/videoconference only pursuant to NRS 241.023.** The meeting was properly noticed and posted in compliance with the Nevada Open Meeting Law.

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## **A. OPENING CEREMONIES**

### **Call to Order**

### **Roll call**

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#### **Board Members Present:**

Councilwoman Charlene Bybee  
Andy Chapman  
Daniel Farahi  
Commissioner Bob Lucey  
Rick Murdock  
Mayor Hillary Schieve  
Ann Silver  
Mark Sterbens

#### **Board Members Absent:**

Shannon Keel

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#### **RSCVA Executive Staff Present:**

Charles Harris, President & CEO  
Michael Larragueta, Vice President of Sales  
Art Jimenez, Executive Director of Tourism Sales  
Christina Erny, Director of Marketing  
Ben McDonald, Director of Communications  
Julie Williams, Human Resources Manager  
Ben Kennedy, Legal Counsel  
Molly Rezac, Legal Counsel

#### **RSCVA Executive Staff Absent:**

## **B. COMMENTS FROM THE FLOOR BY THE PUBLIC**

Pursuant to Section 2 of Directive 006, the public may provide public comment by emailing comments to [boardclerk@renotahoeusa.com](mailto:boardclerk@renotahoeusa.com) or by leaving a voicemail (limited to three minutes) at (775) 827-7602 (note this, not a live call-in line).

**Member Daniel Farahi joined the board meeting at 11:32 am.**

## **C. APPROVAL OF THE AGENDA OF APRIL 12, 2021 SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**MOTION:** Member Bob Lucey made a motion to approve the agenda. It was seconded by Councilwoman Charlene Bybee. **Motion carried unanimously.**

## **D. APPROVAL OF MINUTES OF FEBRUARY 25, 2021 SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**MOTION:** Member Mark Sterbens made a motion to approve the February 25, 2021 meeting minutes. It was seconded by member Daniel Farahi. **Motion carried unanimously.**

## **E. FINANCE DIVISION**

### **E1. Review, discussion, and possible approval for the purchase of a water truck for the Reno Sparks Livestock Events Center from Custom Truck One Source in the amount not to exceed Eighty-Two Thousand Dollars (\$82,000).**

Charles Harris, CEO, presented the bid from Custom Truck One Source for the purchase of a water truck at the Reno-Livestock Events Center (RSLEC). He stated that the current vehicle is inoperable, and the replacement will improve daily dust control, improve footing in all dirt areas, enhance the cleaning of asphalt areas, and allow for improvements in watering livestock. He went on to say that staff received three quotes in accordance with the RSCVA purchasing policy, and all quotes were given full consideration. He said that the vehicle is expected to last up to 20-years and remain at the Livestock Events Center, keeping the mileage low. Mr. Harris recommended purchasing the water truck from Custom Truck One Source, the bidder with the lowest cost, for a total price of \$82,000.

Councilwoman Charlene Bybee asked if this vehicle was built into the budget.

Charles Harris stated that the water truck is included in the budget, and Trent LaFerriere and Jose Martinez have been working diligently to find a vehicle that came in 20% under budget.

Member Ann Silver asked if the current vehicle could be sold.

Trent LaFerriere stated that staff would put the current vehicle out to TNT Auctions.

**MOTION:** Commissioner Bob Lucey made a motion to approve the purchase of the water truck from Custom Truck One Source for an amount not to exceed Eighty-Two Thousand Dollars (\$82,000). It was seconded by member Mark Sterbens. **Motion carried unanimously.**

**Chair Hillary Schieve joined the board meeting at 11:37 am.**

## **G BOARD MEMBERS COMMENTS REGARDING ITEMS FOR FUTURE MEETINGS**

Chair Hillary Schieve proposed two agenda items for future board meetings. She said that she would like to discuss Federal Funding and the RSCVA Reopening Plan.

Member Rick Murdock suggested that staff present an ASM Financial Update with Convention Center COVID-19 Controls and a USBC-Five Year Plan.

## **H COMMENTS FROM THE FLOOR BY THE PUBLIC**

None

## **I ADJOURNMENT**

**MOTION:** Mayor Hillary Schieve made a motion to adjourn. It was seconded by member Mark Sterbens. **Motion carried unanimously.**

Meeting adjourned at 9:14 am.