

**RENO-SPARKS CONVENTION AND VISITORS AUTHORITY
NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, July 14, 2022, at 2:00 p.m.
Reno-Sparks Convention and Visitors Authority
4065 S. Virginia Street, Board Room
Reno, Nevada**

**BOARD OF DIRECTORS:
Commissioner Bob Lucey, Chair**

Mayor Hillary Schieve
Councilwoman Charlene Bybee
Mr. Stephen Ascuaga
Mr. Andy Chapman

Ms. Shannon Keel
Mr. Rick Murdock
Ms. Ann Silver
Ms. Jessica Sferrazza

THIS NOTICE AND AGENDA HAVE BEEN POSTED PER NRS REQUIREMENT, AT LEAST THREE BUSINESS DAYS BEFORE THE MEETING, IN ACCORDANCE WITH NRS 241.020, AT THE MEETING LOCATION AND AT THE FOLLOWING PUBLIC LOCATIONS:

Evelyn Mount Northeast Community Center
Reno Municipal Court
Reno-Sparks Convention & Visitors Authority (RSCVA)
Washoe County Administration Building
RSCVA Website: www.rscva.com/public-meetings

Reno City Hall
Sparks City Hall
McKinley Arts & Culture Center
Washoe Co. Reno Downtown Library
Online at <http://notice.nv.gov/>

Items on the agenda are for possible action by the Board of Directors unless stated otherwise. Items will not necessarily be considered in the order listed. The Board may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion relating to an item on the agenda at any time. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the Board. The designated contact to obtain support materials is Lisa Farmer, 4065 South Virginia Street, Suite 100, Reno, NV (775) 827-7618.

AGENDA

A. OPENING CEREMONIES

Call to Order
Pledge of Allegiance
Roll Call

B. COMMENTS FROM THE FLOOR BY THE PUBLIC

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period or on "action" items immediately before board discussion of such "action" items. Members of the public desiring to speak must complete a "Request to Speak" form and return it to the RSCVA clerk at the meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comments may not be accepted after the Chairman closes any period for public comment.

C. APPROVAL OF THE AGENDA OF THE JULY 14, 2022, REGULAR MEETING OF THE BOARD OF DIRECTORS

For possible action

D. APPROVAL OF THE MINUTES OF THE MAY 19, 2022, MEETING OF THE BOARD OF DIRECTORS

For possible action

E. EXECUTIVE UPDATE(S)

E1. Reno-Sparks Convention and Visitors Authority CEO Update

Charles Harris, President/CEO, will deliver an RSCVA update.

Informational only

F. APPOINTMENT OF BOARD MEMBERS/ELECTION OF CHAIR

F1. RSCVA Board Appointment of Reno Tahoe Airport Authority (RTAA) Board of Director's seat pursuant to NRS 244A.601(1)(d)(1)

The elected public official members of the Board of Directors will consider the appointment of a representative to the RSCVA Board nominated by the Reno Tahoe Airport Authority (RTAA). The nominee's appointment will become effective immediately. The RTAA has submitted the following names for consideration:

Shaun Carey
Jessica Sferrazza

For possible action

F2. Election of the RSCVA Board Chair, Vice-Chair, and Secretary/Treasurer

The RSCVA Board of Directors will elect a Chair, Vice-Chair, and Secretary/Treasurer from among its members pursuant to NRS 244A.601 and 244A.605.

For possible action

G. PRESENTATIONS

G1. Presentation, Review, and Possible Approval of the Revised RSCVA 3-Year Strategic Plan Mission and Community Engagement Initiative for FY2023-2025

Charles Harris, President and CEO, will present amendments to the Mission Statement and Community Engagement Initiative sections of the RSCVA 3-Year Strategic Plan. The Board of Directors is being asked to review, discuss, and possibly approve the foregoing amendments.

For possible action

H. FINANCE DIVISION

H1. Review, Discussion, and Possible Approval of the Property, Casualty, and Workers Compensation Insurance Policies for Fiscal Year 2022-2023.

The RSCVA Board of Directors is being asked to review and approve the Fiscal Year 2022-2023 Property, Casualty, and Workers Compensation Insurance Policies and related insurance coverage in an amount not to exceed \$557,000.

For possible action

I. BOARD MATTERS

I1. Review, Discussion, and Possible Approval of the Reno-Sparks Convention and Visitors Authority Revised Capital Improvement Plan, Grant Funded Projects for Fiscal Year 2022-2023.

The Board is being asked to review and approve certain revisions to the approved Capital Improvement Plan for Fiscal Year 2022-2023 to revise the grant-funded capital projects

For possible action

I2. Review, Discussion, and Possible Approval of the Reno-Sparks Convention and Visitors Authority FY2022-2023 President/CEO Goals

The RSCVA Executive and Legislative Committee and Charles Harris, President and CEO, will present the proposed President/CEO goals for fiscal year 2022-2023. This item was presented to the Executive and Legislative Committee on June 30, 2022, and was approved for recommendation to the full Board of Directors.

For possible action

I3. Review, Discussion, and Possible Approval of the Fiscal Year 2022-2023 Annual Business Plan

The RSCVA Board of Directors is being asked to review, discuss and approve the annual business plan that will provide staff with specific direction, initiatives, and goals for Fiscal Year 2022-2023.

For possible action

I4. Review, Discussion, and Possible Action to approve Staff's Recommendation to Award the Request for Proposal (RFP) 2022-04 for the Reno-Sparks Convention Center - Security Camera Upgrade

The RSCVA Board of Directors will review staff's recommendations to award Request for Proposal 2022-04 for the Reno-Sparks Convention Center - Security Camera Upgrade to Triumph Electric, Inc. in an amount not to exceed Three Hundred Sixty-Two Thousand Five Hundred Dollars (\$362,500.00). The Security Camera project was included in the Capital Improvement Plan for the fiscal year 2021-2022, as previously presented and approved by the Board of Directors.

For possible action

I5. Review, Discussion, and Possible Action to approve Staff's Recommendation to Award the Request for Proposal (RFP) 2022-05 for the Reno-Sparks Convention Center Sections D3 and U1 Roof Refurbishment Project

The RSCVA Board of Directors will review staff's recommendations to award Request for Proposal 2022-05 for the Reno-Sparks Convention Center - Sections D3 and U1 Roof Refurbishment Project to D&D Roofing and Sheet Metal, Inc. in the amount not to exceed Six Hundred Forty-Seven Thousand, Four Hundred Fifty Dollars (\$647,450.00). The Roof Refurbishment project was included in the Capital Improvement Plan for fiscal year 2021-2022, as previously presented to and approved by the Board of Directors.

For possible action

I6. Review, Discussion, and Possible Action to Provide Funding for the Miss USA and Miss Teen USA Pageants in 2023 and 2024

The RSCVA Board of Directors is being asked to review, discuss, and possibly take action to approve a request by IMG Universe LLC, owners of the Miss USA Organization, to provide funding for the 2023 and 2024 Miss USA & Miss Teen USA Pageants to take place in Reno/Sparks in an amount not to exceed \$250,000 for each year.

For possible action

J. BOARD MEMBER COMMENTS REGARDING ITEMS FOR FUTURE MEETINGS

Informational only

K. COMMENTS FROM THE FLOOR BY THE PUBLIC

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

L. ADJOURNMENT

For possible action

For information or questions regarding this agenda please contact:
The RSCVA Executive Office
P.O. Box 837, Reno, NV 89504
775-827-7618