

**RENO-SPARKS CONVENTION AND VISITORS AUTHORITY  
NOTICE OF PUBLIC MEETING  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, December 8, 2022, at 9:00 a.m.  
Reno-Sparks Convention and Visitors Authority  
4065 S. Virginia Street, Board Room  
Reno, Nevada**

**BOARD OF DIRECTORS:  
Councilwoman Charlene Bybee, Chair**

Mayor Hillary Schieve  
Commissioner Vaughn Hartung  
Mr. Stephen Ascuaga  
Mr. Andy Chapman

Ms. Shannon Keel  
Mr. Rick Murdock  
Ms. Jessica Sferrazza  
Ms. Ann Silver

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THIS NOTICE AND AGENDA HAVE BEEN POSTED PER NRS REQUIREMENT, AT LEAST THREE BUSINESS DAYS BEFORE THE MEETING, IN ACCORDANCE WITH NRS 241.020, AT THE MEETING LOCATION AND AT THE FOLLOWING PUBLIC LOCATIONS:

Evelyn Mount Northeast Community Center  
Reno Municipal Court  
Reno-Sparks Convention & Visitors Authority (RSCVA)  
Washoe County Administration Building  
RSCVA Website: [www.rscva.com/public-meetings](http://www.rscva.com/public-meetings)

Reno City Hall  
Sparks City Hall  
McKinley Arts & Culture Center  
Washoe Co. Reno Downtown Library  
Online at <http://notice.nv.gov/>

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This meeting is being livestreamed and may be viewed by the public at the following link: [www.rscva.com/public-meetings](http://www.rscva.com/public-meetings)

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Items on the agenda are for possible action by the Board of Directors unless stated otherwise. Items will not necessarily be considered in the order listed. The Board may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion relating to an item on the agenda at any time. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the Board. The designated contact to obtain support materials is Lisa Farmer, 4065 South Virginia Street, Suite 100, Reno, NV (775) 827-7618.

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## **AGENDA**

### **A. OPENING CEREMONIES**

Call to Order  
Pledge of Allegiance  
Roll Call

### **B. COMMENTS FROM THE FLOOR BY THE PUBLIC**

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period or on "action" items immediately before board discussion of such "action" items. Members of the public desiring to speak must complete a "Request to Speak" form and return it to the RSCVA clerk at the meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comments may not be accepted after the Chairman closes any period for public comment.

## **C. CONSENT AGENDA:**

1. **Approval of the Agenda of the December 8, 2022, Regular Meeting of the Board of Directors**

For possible action

2. **Approval of the Minutes of the September 22, 2022 Meeting of the Board of Directors**

For possible action

3. **Review, Discussion, and Possible Action to Approve Settlement Agreement for that Certain Litigation Captioned Ernest Correo, et al. v. Wild Sheep Foundation, et al**

The RSCVA Board of Directors is being asked to approve a Settlement Agreement resolving all claims against the RSCVA set forth in that litigation captioned Ernest Correo, et al. v. Wild Sheep Foundation, et al. (Second Judicial District Court, Washoe County, NV CV21-00119). The Settlement Agreement requires payment in the amount of \$25,000.00 to be paid on behalf of the RSCVA by Nautilus Insurance Group. The Board is being asked to approve the settlement, authorize Charles Harris, in his capacity as the President/CEO of the RSCVA, to finalize and execute any and all documents associated therewith, and approve payment of the settlement amount by Nautilus Insurance Company on behalf of the RSCVA.

For possible action

4. **Approval of the Reno-Sparks Convention and Visitors Authority Employee Benefit Plans, for Active Employees and Qualifying Retirees, Including the Medical Benefits Plan at a Cost not to Exceed \$1,269,578**

The RSCVA Board of Directors is being asked to renew the Employee Benefit Plans for the calendar year 2023 on the terms presented, to include active employees and qualifying retirees.

For possible action

## **D. EXECUTIVE UPDATE(S)**

**D1. Reno-Sparks Convention and Visitors Authority CEO Update**

Charles Harris, President/CEO, will deliver an RSCVA update.

Informational only

## **F. PRESENTATIONS**

**F1. Presentation: Annual Plan Update - RSCVA Marketing Department**

Ms. Christina Erny, RSCVA Vice President of Marketing, will provide the RSCVA Board of Directors with a Marketing update on the current fiscal year initiatives to address priorities within the annual plan.

Informational only

## **G. BOARD MATTERS**

**G1. Review and Possible Approval of the Finance and Facilities Committee's Recommendation to Approve Additional Funding for the Incline Village/Crystal Bay TART Connect Micro-Shuttle Project**

The RSCVA Board of Directors is being asked to review and possibly approve the Finance and Facilities Committee's recommendation to provide additional funds for the FY 2022-2023 TART Connect Incline Village Crystal Bay Zone 3 Micro-Shuttle project in an amount not to exceed \$100,000.

For possible action

**G2. Public Hearing Regarding the Approval of Resolution #598 Adopting the Budget Augmentation for the Reno-Sparks Convention and Visitors Authority for Fiscal Year 2022-23**

The RSCVA Board of Directors will hold a public hearing seeking the approval of Resolution #598, adopting a budget augmentation in the amount of \$6,527,261 for the Fiscal Year 2022-23.

*This budget augmentation was presented to and approved in an advisory capacity by the Finance and Facilities Committee on November 29, 2022.*

For possible action

**G3. Review and Possible Approval of the Special Events Committee's Recommendation to Establish Opportunity Fund Program Considerations to Fund New Events and/or Attract Established Events to the Area**

The RSCVA Board of Directors is being asked to review and possibly approve the Special Events Committee's proposed program considerations to fund new events and/or attract established events to the area utilizing the additional \$500,000 in special events funding contained in the FY 2022/2023 budget.

*This item was presented to and approved in an advisory capacity by the Special Events Committee on November 29, 2022.*

For possible action

**G4. RSCVA Board Appointment of the Nevada Resort Association (NRA) Board of Director's seat pursuant to NRS 244A.601(1)(d)(4)**

The elected public official members of the Board of Directors will consider the appointment of a representative to the RSCVA Board nominated by the Nevada Resort Association for the seat currently occupied by Rick Murdock expiring December 31, 2022. The NRA has nominated Rick Murdock and Don Goodman for appointment. If approved, the appointment will become effective January 1, 2023, and will be for a term of two years.

For possible action

**H. BOARD MEMBER ANNOUNCEMENTS, REPORTS, AND UPDATES**

RSCVA Board Members may share announcements, reports, updates, and requests for information. This item is informational only, and no discussion among Board Members will take place on this item.

Informational only

**I. COMMENTS FROM THE FLOOR BY THE PUBLIC**

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**J. ADJOURNMENT**

For possible action

For information or questions regarding this agenda please contact:  
The RSCVA Executive Office  
P.O. Box 837, Reno, NV 89504  
775-827-7618