

**RENO-SPARKS CONVENTION AND VISITORS AUTHORITY
NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, March 23, 2023, at 9:00 a.m.
Reno-Sparks Convention and Visitors Authority
4065 S. Virginia Street, Board Room
Reno, Nevada**

**BOARD OF DIRECTORS:
Councilwoman Charlene Bybee, Chair**

Mayor Hillary Schieve
Mr. Stephen Ascuaga
Mr. Andy Chapman
Ms. Shannon Keel

Mr. Rick Murdock
Ms. Jessica Sferrazza
Ms. Ann Silver
Vacant, Washoe Co. Commission

THIS NOTICE AND AGENDA HAVE BEEN POSTED PER NRS REQUIREMENT, AT LEAST THREE BUSINESS DAYS BEFORE THE MEETING, IN ACCORDANCE WITH NRS 241.020, AT THE MEETING LOCATION AND AT THE FOLLOWING PUBLIC LOCATIONS:

Evelyn Mount Northeast Community Center
Reno Municipal Court
Reno-Sparks Convention & Visitors Authority (RSCVA)
Washoe County Administration Building
RSCVA Website: www.rscva.com/public-meetings

Reno City Hall
Sparks City Hall
McKinley Arts & Culture Center
Washoe Co. Reno Downtown Library
Online at <http://notice.nv.gov/>

This meeting is being livestreamed and may be viewed by the public at the following link: www.rscva.com/public-meetings

Items on the agenda are for possible action by the Board of Directors unless stated otherwise. Items will not necessarily be considered in the order listed. The Board may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion relating to an item on the agenda at any time. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the Board. The designated contact to obtain support materials is Lisa Farmer, 4065 South Virginia Street, Suite 100, Reno, NV (775) 827-7618.

AGENDA

A. OPENING CEREMONIES

Call to Order
Pledge of Allegiance
Roll Call

B. COMMENTS FROM THE FLOOR BY THE PUBLIC

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period or on "action" items immediately before board discussion of such "action" items. Members of the public desiring to speak must complete a "Request to Speak" form and return it to the RSCVA clerk at the meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comments may not be accepted after the Chairman closes any period for public comment.

C. CONSENT AGENDA:

1. **Approval of the Agenda of the March 23, 2023, Regular Meeting of the Board of Directors**

For possible action

2. **Approval of the Minutes of the February 23, 2023, Regular Meeting of the Board of Directors**

For possible action

3. **Approval of the Purchase of a Portable Event Stage in the amount not to exceed \$297,240.00, from the Vendor, StageRight**

The Board of Directors is being asked to review, discuss, and take possible action to approve the purchase of a portable event state from StageRight, in an amount not to exceed \$297,240.00.

For possible action

4. **Approval of the Purchase of Portable Event Risers in the amount not to exceed \$147,010.00, from the Vendor, StageRight**

The Board of Directors is being asked to review, discuss, and take possible action to approve the purchase of portable event risers from StageRight, in an amount not to exceed \$147,010.00.

For possible action

D. EXECUTIVE UPDATES

D1. Reno-Sparks Convention and Visitors Authority CEO Update

Charles Harris, President/CEO, will deliver an RSCVA update.

Informational only

E. PRESENTATIONS

E1. Presentation: Annual Plan Update - RSCVA Communications

Mr. Ben McDonald, Senior Director of Communications & Public Affairs, will provide the RSCVA Board of Directors with an update on current fiscal year initiatives within the annual plan.

Informational only

E2. Presentation: Bowling Update – RSCVA Bowling Sales

Mr. Brent Bowers, Director of Sales National Bowling Stadium, will provide the RSCVA Board of Directors with an update on fiscal year initiatives, production and vision for bowling groups and activation at the National Bowling Stadium.

Informational only

F. BOARD MATTERS

F1. Public Hearing Regarding the Approval of Resolution #599 Adopting a Budget Augmentation for the Reno-Sparks Convention and Visitors Authority for Fiscal Year 2022-23

The RSCVA Board of Directors will hold a public hearing seeking the approval of Resolution #599, adopting a budget augmentation for an amount not to exceed \$3,209,564 for the Fiscal Year 2022-23.

This item was presented to and approved in an advisory capacity by the Finance and Facilities Committee on March 6, 2023.

For possible action

F2. Procedure for Hiring President/CEO

The Board of Directors is being asked to discuss and take possible action to provide direction to staff and/or legal counsel regarding the process to be begin a search for a President/CEO, including, but not limited to, direction to issue a request for proposals for a national search firm.

For possible action

G. BOARD MEMBER ANNOUNCEMENTS, REPORTS, AND UPDATES

RSCVA Board Members may share announcements, reports, updates, and requests for information. This item is informational only, and no discussion among Board Members will take place on this item.

Informational only

H. COMMENTS FROM THE FLOOR BY THE PUBLIC

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

I. ADJOURNMENT

For possible action

For information or questions regarding this agenda please contact:
The RSCVA Executive Office
P.O. Box 837, Reno, NV 89504
775-827-7618