

**RENO-SPARKS CONVENTION AND VISITORS AUTHORITY
NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, May 25, 2023, at 9:00 a.m.
Reno-Sparks Convention and Visitors Authority
4065 S. Virginia Street, Board Room
Reno, Nevada**

**BOARD OF DIRECTORS:
Councilwoman Charlene Bybee, Chair**

Mayor Hillary Schieve
Mr. Stephen Ascuaga
Mr. Andy Chapman
Ms. Shannon Keel

Commissioner Alexis Hill
Mr. Rick Murdock
Ms. Jessica Sferrazza
Ms. Ann Silver

THIS NOTICE AND AGENDA HAVE BEEN POSTED PER NRS REQUIREMENT, AT LEAST THREE BUSINESS DAYS BEFORE THE MEETING, IN ACCORDANCE WITH NRS 241.020, AT THE MEETING LOCATION AND AT THE FOLLOWING PUBLIC LOCATIONS:

Evelyn Mount Northeast Community Center
Reno Municipal Court
Reno-Sparks Convention & Visitors Authority (RSCVA)
Washoe County Administration Building
RSCVA Website: www.rscva.com/public-meetings

Reno City Hall
Sparks City Hall
McKinley Arts & Culture Center
Washoe Co. Reno Downtown Library
Online at <http://notice.nv.gov/>

This meeting is being livestreamed and may be viewed by the public at the following link: www.rscva.com/public-meetings

Items on the agenda are for possible action by the Board of Directors unless stated otherwise. Items will not necessarily be considered in the order listed. The Board may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion relating to an item on the agenda at any time. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the Board. The designated contact to obtain support materials is Lisa Farmer, 4065 South Virginia Street, Suite 100, Reno, NV (775) 827-7618.

AGENDA

A. OPENING CEREMONIES

Call to Order
Pledge of Allegiance
Roll Call

B. COMMENTS FROM THE FLOOR BY THE PUBLIC

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period or on "action" items immediately before board discussion of such "action" items. Members of the public desiring to speak must complete a "Request to Speak" form and return it to the RSCVA clerk at the meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comments may not be accepted after the Chairman closes any period for public comment.

C. CONSENT AGENDA:

1. **Approval of the Agenda of the May 25, 2023, Regular Meeting of the Board of Directors**

For Possible Action

2. **Approval of the Minutes of the April 27, 2023, Regular Meeting of the Board of Directors**

For Possible Action

D. PRESENTATIONS

D1. Presentation: Portable Indoor Track Feasibility and Economic Impact

RSCVA Staff with the assistance of Mr. Jason Boudrie, Founder and CEO of Synergy Sports, and Mr. John Mansoor, Executive Director, Pacific Association USA Track and Field, will share the history of looking into a possible indoor track, the results of an indoor track assessment, feasibility study, and economic impact report and provide an update on business potential and opportunities for Reno-Tahoe associated with a portable indoor track.

Information Only

D2. Presentation: University of Nevada and RSCVA Partnership – Portable Indoor Track

Ms. Stephanie Rempe, Athletic Director, University of Nevada Athletics and Mr. Brian Sandoval, President, University of Nevada will share the impact an indoor track would have on the Women's Indoor Track Team and individual Nevada athletes; provide information on a potential partnership between Nevada Athletics and RSCVA on a storage agreement for a portable indoor track; and discuss the impact a portable indoor track will have on the University of Nevada, Nevada Athletics, student athletes, and the Reno, Sparks, and Lake Tahoe community.

Information Only

D3. Presentation: Portable Indoor Track, Track Equipment, and Portable Bleachers

Mr. Don Paige, Owner and President of Paige Design Group, will inform the RSCVA Board of Directors about the requirements for an indoor track, track equipment, and portable bleachers. Mr. Paige will share the design and equipment needed for Reno Tahoe to be competitive in attracting all levels of indoor track events including but not limited to: NCAA National Championships, Masters Meets, USA Track and Field, Amateur Athletic Union (AAU), High School Invitationals, and high school and middle school indoor track meets.

Information Only

E. BOARD MATTERS

E1. Review, Discussion, and Possible Action regarding the Acquisition of the Portable Indoor Track, Indoor Track Equipment and Portable Bleachers

The RSCVA Board of Directors is being asked to review, discuss, and approve staff's recommendation to award the Request for Proposal 2023-OP02 for the acquisition of the following:

- a) Portable Indoor Track from Truckee Meadows Construction, Inc. in an amount not to exceed \$3,462,390;
- b) Portable Bleachers from FSI/Flooring Solutions, Inc in an amount not to exceed \$1,208,630.42; and
- c) Track Equipment from USC in an amount not to exceed \$365,399.81

If approved, the Board is requested to further authorize RSCVA Legal Counsel and the RSCVA President/CEO to negotiate contracts with the above-mentioned providers consistent with the foregoing terms and to authorize the President/CEO to execute the final written agreement(s).

For Possible Action

E2. PUBLIC HEARING: Review and Adoption of the Reno-Sparks Convention and Visitors Authority Fiscal Year 2023-2024 Budget (Resolution #600)

There will be a public hearing on the RSCVA 2023-2024 Fiscal Year Budget, including the FY 2023-2024 Capital Improvement Plan. The RSCVA Board is being asked to review and discuss the budget and approve Resolution #600 to adopt the Fiscal Year 2023-2024 Budget.

An initial draft of the proposed budget was presented to and approved in an advisory capacity by the Finance and Facilities Committee on May 9, 2023.

For Possible Action

E3. Review Presentations, Discussion, and Possible Action to Approve and Award the Request for Proposal 2023-ADMN01 for the Reno-Sparks Convention and Visitors Authority Executive Search Firm

RFP 2023-ADMN01 is for a professional service and as such is exempt from the competitive bidding requirement of NRS Chapter 332. The Board will receive presentations from two respondents: (i) Ms. Andrea Bricca, Managing Partner of DHR Global; and (ii) Ms. Tina Winner, Manager Partner of Winner Partners. The Board of Directors is being asked to review, discuss, and take possible action to select one of the search firms to conduct the RSCVA President/CEO search, and to provide further direction to staff regarding terms to be included in a final contract.

For Possible Action

E4. Review, Discussion, and Possible Action regarding the United States Bowling Congress (USBC) Proposal to Adjust the Women's Championship Future Schedule at the National Bowling Stadium

The RSCVA Board of Directors is being asked to review, discuss, and approve staff's recommendation to accept the Amendment proposed by the United States Bowling Congress (USBC) to the current Agreement between USBC, RSCVA, and the City of Reno to adjust the Women's Championship future schedule at the National Bowling Stadium by moving the 2025 Women's Championship to 2028 and the 2030 Women's Championship to 2033; and to authorize the President/CEO to execute the proposed amendment on behalf of the RSCVA.

For Possible Action

E5. 2023/2024 Special Events Partnership Funding Recommendation Award Allocations

The RSCVA Board is being asked to review and approve the RSCVA's proposed funding allocation recommendations for 2023/2024 Special Events Fund program and approve the distribution of funds not to exceed \$500,000.

For Possible Action

F. BOARD MEMBER ANNOUNCEMENTS, REPORTS, AND UPDATES

RSCVA Board Members may share announcements, reports, updates, and requests for information. This item is informational only, and no discussion among Board Members will take place on this item.

Information Only

G. COMMENTS FROM THE FLOOR BY THE PUBLIC

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

H. ADJOURNMENT

For Possible Action

For information or questions regarding this agenda please contact:
The RSCVA Executive Office
P.O. Box 837, Reno, NV 89504
775-827-7618