

**RENO-SPARKS CONVENTION AND VISITORS AUTHORITY  
NOTICE OF PUBLIC MEETING  
MEETING OF THE BOARD OF DIRECTORS  
Thursday, August 24, 2023, at 9:00 a.m.  
National Bowling Stadium  
300 North Center St.  
Reno, Nevada**

**BOARD OF DIRECTORS:  
Councilwoman Charlene Bybee, Chair**

Mayor Hillary Schieve  
Mr. Stephen Ascuaga  
Mr. Andy Chapman  
Mr. John East

Commissioner Alexis Hill  
Mr. Richard Jay  
Mr. Rick Murdock  
Mr. Eddie Ableser

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THIS NOTICE AND AGENDA HAVE BEEN POSTED PER NRS REQUIREMENT, AT LEAST THREE BUSINESS DAYS BEFORE THE MEETING, IN ACCORDANCE WITH NRS 241.020, AT THE MEETING LOCATION AND AT THE FOLLOWING PUBLIC LOCATIONS:

Evelyn Mount Northeast Community Center  
Reno Municipal Court  
Reno-Sparks Convention & Visitors Authority (RSCVA)  
Washoe County Administration Building  
RSCVA Website: [www.rscva.com/public-meetings](http://www.rscva.com/public-meetings)

Reno City Hall  
Sparks City Hall  
McKinley Arts & Culture Center  
Washoe Co. Reno Downtown Library  
Online at <http://notice.nv.gov/>

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This meeting is being livestreamed and may be viewed by the public at the following link: [www.rscva.com/public-meetings](http://www.rscva.com/public-meetings)

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Items on the agenda are for possible action by the Board of Directors unless stated otherwise. Items will not necessarily be considered in the order listed. The Board may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion relating to an item on the agenda at any time. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the Board. The designated contact to obtain support materials is Myrra Estrellado, 4065 South Virginia Street, Suite 100, Reno, NV (775) 827-7737.

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## **AGENDA**

### **A. OPENING CEREMONIES**

Call to Order  
Pledge of Allegiance  
Roll Call

### **B. COMMENTS FROM THE FLOOR BY THE PUBLIC**

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period or on "action" items immediately before board discussion of such "action" items. Members of the public desiring to speak must complete a "Request to Speak" form and return it to the RSCVA clerk at the meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comments may not be accepted after the Chairman closes any period for public comment.

## **C. CONSENT AGENDA:**

**C1. Approval of the Agenda of the August 24, 2023, Regular Meeting of the Board of Directors**

For Possible Action

**C2. Approval of the Minutes of the July 27, 2023, Regular Meeting of the Board of Directors**

For Possible Action

**C3. Approval of Staff's Recommendation to Award RFP 2023-OP03, PWP-WA 2023-439 for the Reno-Sparks Convention Center Roof Refurbishment and Replacement of Sections D1, D2-1, and D2-2 to D&D Roofing and Sheet Metal, Inc. in an Amount not to Exceed \$902,974.**

For Possible Action

## **D. EXECUTIVE UPDATES**

**D1. Reno-Sparks Convention and Visitors Authority Department Updates**

Members of the Senior Leadership Team will deliver updates on current activities and initiatives.

Informational Only

## **E. BOARD MATTERS**

**E1. Review, Discussion, and Possible Action to Approve the Agreement with Winner Partners for the RSCVA President/CEO Search**

The RSCVA Board of Directors is being asked to review, discuss, and possibly approve the Agreement with Winner Partners to conduct a national search for the RSCVA President/CEO. The Board may also take action to provide staff and/or Winners with direction on the process and timeline for the foregoing search.

For Possible Action

**E2. Review, Discussion, and Possible Action to Approve of the Fiscal Year 2023-2024 Annual Business Plan – Hold Over**

The RSCVA Board of Directors is being asked to review, discuss, and possibly approve the annual business plan, which will provide staff with specific direction, initiatives, and goals for Fiscal Year 2023-2024.

For Possible Action

## **F. BOARD MEMBER ANNOUNCEMENTS, REPORTS, AND UPDATES**

RSCVA Board Members may share announcements, reports, updates, and requests for information. This item is informational only, and no discussion among Board Members will take place on this item.

Informational Only

## **G. COMMENTS FROM THE FLOOR BY THE PUBLIC**

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

## **H. ADJOURNMENT**

For Possible Action

For information or questions regarding this agenda please contact:  
The RSCVA Executive Office  
P.O. Box 837, Reno, NV 89504  
775-827-7618