

**RENO-SPARKS CONVENTION AND VISITORS AUTHORITY  
NOTICE OF PUBLIC MEETING  
EXECUTIVE and LEGISLATIVE COMMITTEE MEETING  
May 6, 2024, at 10:00 AM  
4065 S. Virginia Street, Suite 100  
Reno, NV 89502**

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**EXECUTIVE and LEGISLATIVE COMMITTEE MEMBERS:  
Commissioner Alexis Hill, Chair**

Councilwoman Charlene Bybee  
Mr. Stephen Ascuaga

Mr. Eddie Ableser

Notice is hereby given that a quorum of the Reno-Sparks Convention and Visitors Authority Board of Directors may be present at the Executive and Legislative Committee meeting. The Executive and Legislative Committee meeting is not intended as an official meeting of the Reno-Sparks Convention and Visitors Authority Board of Directors and no deliberation or action by the Reno-Sparks Convention and Visitors Authority Board of Directors will occur.

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THIS NOTICE AND AGENDA HAVE BEEN POSTED PER NRS REQUIREMENT, AT LEAST THREE BUSINESS DAYS BEFORE THE MEETING, IN ACCORDANCE WITH NRS 241.020, AT THE MEETING LOCATION AND AT THE FOLLOWING PUBLIC LOCATIONS:

Evelyn Mount Northeast Community Center  
Reno Municipal Court  
Reno-Sparks Convention & Visitors Authority (RSCVA)  
Washoe County Administration Building  
RSCVA Website: [www.rscva.com/public-meetings](http://www.rscva.com/public-meetings)

Reno City Hall  
Sparks City Hall  
McKinley Arts & Culture Center  
Washoe Co. Reno Downtown Library  
Online at <http://notice.nv.gov/>

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This meeting is being livestreamed and may be viewed by the public at the following link: [www.rscva.com/public-meetings](http://www.rscva.com/public-meetings)

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Items on the agenda are for possible action by the Executive & Legislative Committee unless stated otherwise. Items will not necessarily be considered in the order listed. The Executive & Legislative Committee may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion relating to an item on the agenda at any time.

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**Supporting Materials**

Support materials are made available when they are provided to the Executive & Legislative Committee, or if provided during the meeting, support materials will be made available at the meeting at the same time as they are made available to the Executive Committee. Support materials are also available at the RSCVA administrative offices and at the scheduled meeting. The designated contact to obtain support materials is Myrra Estrellado, 4065 South Virginia Street, Suite 100, Reno, NV (775) 827-7737.

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**AGENDA**

**A. OPENING CEREMONIES**

Call to Order  
Roll Call  
Pledge of Allegiance

**B. COMMENTS FROM THE FLOOR BY THE PUBLIC**

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period, or on "action" items immediately before board discussion of such "action" items. Members of the public desiring to speak must complete a "Request to Speak" form and return it to the RSCVA clerk at the meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comments may not be accepted after the Chairman closes any period for public comment.

**C. APPROVAL OF THE AGENDA FOR THE September 25, 2023, EXECUTIVE/LEGISLATIVE COMMITTEE MEETING**

For possible action

**D. APPROVAL OF MINUTES OF February 2, 2023, EXECUTIVE/LEGISLATIVE COMMITTEE MEETING**

For possible action

**E. PLANNING SESSION**

**E1. Planning Session to Review, Discuss, and/or Prioritize the Reno-Sparks Convention and Visitors Authority FY2024-2025 President/CEO Goals**

President and CEO Mike Larragueta will facilitate a discussion with the Executive and Legislative Committee to review, discuss, and prioritize the RSCVA President/CEO goals for fiscal year 2024-2025. With approval and recommendation of the Committee, the goals will be presented to the full Board of Directors at a future meeting.

For possible action

**F. BOARD MATTERS**

**F1. The Reno-Sparks Convention and Visitors Authority Board of Directors will review, discuss and revise the current Unsolicited Proposals policy.**

President and CEO Mike Larragueta will facilitate a discussion with the Executive and Legislative Committee to review, discuss, and revise the current Unsolicited Proposal policy. With approval and recommendation of the Committee, the revised policy will be presented to the full Board of Directors at a future meeting.

For possible action

**G. COMMENTS FROM COMMITTEE MEMBERS AND/OR CEO/PRESIDENT**

Informational only

**H. COMMENTS FROM THE FLOOR BY THE PUBLIC**

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

**I. ADJOURNMENT**

For possible action

Persons are invited to submit written remarks on all matters, both on and off the agenda. Written remarks presented for inclusion in the Executive & Legislative Committee's minutes must be flat, unfolded, on paper of standard quality, and 8 1/2 by 11 inches in size. Written remarks shall not exceed five (5) pages in length. The RSCVA will not accept any submissions that do not comply with this rule. On a case-by-case basis, the Board of Directors may permit the filing of noncomplying written remarks, documents, and related exhibits under NRS 241.035(1)(e). Executive & Legislative Committee's meeting rooms are accessible to persons with disabilities. If special arrangements are required, please contact Myrra Estrellado at 775-827-7737.

For information or questions regarding this agenda please contact:  
The RSCVA Executive Office  
P.O. Box 837, Reno, NV 89504  
775-827-7618