

**RENO-SPARKS CONVENTION AND VISITORS AUTHORITY  
NOTICE OF PUBLIC MEETING  
FINANCE and FACILITIES COMMITTEE MEETING  
Wednesday, May 14, 2025 at 9:00 am  
4065 S. Virginia Street  
Reno, NV 89502**

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**FINANCE and FACILITIES COMMITTEE MEMBERS:**

**Mr. Stephen Ascuaga, Chair**

Councilwoman Charlene Bybee

Mr. Richard Jay

Notice is hereby given that a quorum of the Reno-Sparks Convention and Visitors Authority Board of Directors may be present at the Finance and Facilities Committee meeting. The Finance and Facilities Committee meeting is not intended as an official meeting of the Reno-Sparks Convention and Visitors Authority Board of Directors and no deliberation or action by the Reno-Sparks Convention and Visitors Authority Board of Directors will occur.

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THIS NOTICE AND AGENDA HAVE BEEN POSTED AT LEAST THREE BUSINESS DAYS BEFORE THE MEETING, IN ACCORDANCE WITH NRS 241.020, AT THE MEETING LOCATION AND AT THE FOLLOWING PUBLIC LOCATIONS:

Evelyn Mount Northeast Community Center  
Reno Municipal Court  
Reno-Sparks Convention & Visitors Authority (RSCVA)  
Washoe County Reno Downtown Library  
RSCVA Website: [www.rscva.com/public-meetings](http://www.rscva.com/public-meetings)

Reno City Hall  
Sparks City Hall  
Washoe County Administration Bldg.  
Online at <http://notice.nv.gov/>

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This meeting is being livestreamed and may be viewed by the public at the following link: [www.rscva.com/public-meetings](http://www.rscva.com/public-meetings)

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Items on the agenda are for possible action by the Finance and Facilities Committee, unless stated otherwise. Items will not necessarily be considered in the order listed. The Finance and Facilities Committee may combine two or more agenda items for consideration, may remove an item from the agenda or may delay discussion relating to an item on the agenda at any time.

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**Supporting Materials**

Support materials are made available when they are provided to the Finance and Facilities Committee, or if provided during the meeting, support materials will be made available at the meeting at the same time as they are made available to the Finance and Facilities Committee. Support materials are also available at the RSCVA administrative offices and at the scheduled meeting. The designated contact to obtain support materials is Myrra Estrellado, 4065 South Virginia Street, Suite 100, Reno, NV (775) 827-7737 or [mestrellado@visitrenotahoe.com](mailto:mestrellado@visitrenotahoe.com).

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**Public Comment**

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period, or on "action" items immediately before board discussion of such "action" items. Members of the public desiring to speak must complete a "Request to Speak" form and return it to the RSCVA clerk at the meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comments may not be accepted after the Chairman closes any period for public comment.

## AGENDA

### **A. OPENING CEREMONIES**

Call to Order  
Roll Call

### **B. COMMENTS FROM THE FLOOR BY THE PUBLIC**

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period, or on "action" items immediately before board discussion of such "action" items. Members of the public desiring to speak must complete a "Request to Speak" form and return it to the RSCVA clerk at the meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comments may not be accepted after the Chairman closes any period for public comment.

### **C. APPROVAL OF THE AGENDA OF FINANCE and FACILITIES COMMITTEE FOR MAY 14, 2025 MEETING**

For Possible Action

### **D. APPROVAL OF MINUTES OF FINANCE and FACILITIES COMMITTEE MEETING HELD OCTOBER 24, 2024**

For Possible Action

### **E. COMMITTEE MATTERS**

#### **E1. Presentation by Aramark of the Fiscal Year 2024-2025 Budget to Actual Performance through March 2025 by Facility and the Proposed Fiscal Year 2025-2026 Budget**

Contracted Food and Beverage provider Aramark will present to the Finance Committee ("the Committee") a review of the Fiscal Year 2024-2025 budget to actual performance through March 2025 for each RSCVA-managed facility: the Reno-Sparks Convention Center, Reno-Sparks Livestock Events Center, Reno Events Center, and National Bowling Stadium. The presentation will include detailed explanations of any variances between budgeted and actual performance for each venue.

Aramark will present the proposed Fiscal Year 2025-2026 budget by facility. This proposed budget will include comparisons to actual performance from Fiscal Years 2022-2023 and 2023-2024. The Committee is being asked to review, discuss, and possibly take action to recommend approval of the Aramark Fiscal Year 2025-2026 Budget to the RSCVA Board of Directors.

*Approval and recommendation by the Committee is advisory only; the proposed budget will not be adopted until approved by the RSCVA Board of Directors at a duly noticed public meeting.*

For Possible Action

#### **E2. Review, Discussion, and Possible Action to recommend approval of funding for the Reno Aces in an amount not to exceed \$20,000.00 in total value.**

The Committee is being asked to review, discuss, and possibly take action to recommend to the RSCVA Board of Directors that the RSCVA approve funding for the Reno Aces in an amount not to exceed \$20,000.00 in total value. The funding request is the result of an unsolicited proposal received from the Reno Aces.

*Approval and recommendation by the Committee is advisory only; the funding will not be adopted until*

*approved by the RSCVA Board of Directors at a duly noticed public meeting.*

For Possible Action

**E3. Presentation, Discussion, and Potential Direction to Staff regarding the Capital Improvement Plan for Fiscal Year 2025-2026 for the Reno-Sparks Convention and Visitors Authority**

The RSCVA 2025-2026 fiscal year capital improvement plan will be presented to the Committee. The Committee will discuss the material presented and may take action to provide recommendations to the full RSCVA Board of Directors. The RSCVA Board of Directors is scheduled to review and potentially approve the RSCVA 2025-2026 fiscal year capital improvement plan during the regularly scheduled May 2025 Board of Directors meeting.

*Approval and recommendation by the Committee is advisory only; the capital improvement plan will not be adopted until approved by the RSCVA Board of Directors at a duly noticed public meeting.*

For Possible Action

**E4. Presentation, Discussion, and Potential Direction to Staff regarding the Budget for Fiscal Year 2025-2026 for the Reno-Sparks Convention and Visitors Authority**

The RSCVA 2026 fiscal year budget will be presented to the Committee. The Committee will discuss the material presented and may take action to provide recommendations to the full RSCVA Board of Directors. The RSCVA Board of Directors is scheduled to review and potentially approve the RSCVA 2025-2026 fiscal year budget during the regularly scheduled May 2025 Board of Directors meeting.

*Approval and recommendation by the Committee is advisory only; the proposed budget will not be adopted until approved by the RSCVA Board of Directors at a duly noticed public meeting.*

For Possible Action

**F. COMMITTEE MEMBER ANNOUNCEMENTS, REPORTS, AND UPDATES**

Committee Members may share announcements, reports, updates, and requests for information. This item is informational only, and no discussion among Committee Members will take place on this item.

Informational only

**G. COMMENTS FROM THE FLOOR BY THE PUBLIC**

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

**H. ADJOURNMENT**

For possible action

For information or questions regarding this agenda please contact:  
The RSCVA Executive Office  
P.O. Box 837, Reno, NV 89504  
775-827-7737