

**RENO-SPARKS CONVENTION AND VISITORS AUTHORITY  
NOTICE OF PUBLIC MEETING  
MEETING OF THE BOARD OF DIRECTORS  
Thursday, June 25, 2026, at 10:00 a.m.  
Reno-Sparks Convention and Visitors Authority  
4065 S. Virginia Street, Board Room  
Reno, Nevada**

**BOARD OF DIRECTORS:  
Mayor Hillary Schieve, Chair**

Councilwoman Charlene Bybee  
Mr. John Farahi  
Mr. Greg Long  
Mr. Richard Jacobs

Commissioner Clara Andriola  
Ms. Cortney Young  
Mr. Glenn Carano  
Mr. Ryan Bellows

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THIS NOTICE AND AGENDA HAVE BEEN POSTED PER NRS REQUIREMENT, AT LEAST THREE BUSINESS DAYS BEFORE THE MEETING, IN ACCORDANCE WITH NRS 241.020, AT THE MEETING LOCATION AND AT THE FOLLOWING WEBSITES:

RSCVA Website: [www.rscva.com/public-meetings](http://www.rscva.com/public-meetings)

Online at <http://notice.nv.gov/>

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This meeting is being live streamed and may be viewed by the public at the following link: [www.rscva.com/public-meetings](http://www.rscva.com/public-meetings)

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Items on the agenda are for possible action by the Board of Directors unless stated otherwise. Items will not necessarily be considered in the order listed. The Board may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion relating to an item on the agenda at any time. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the Board. The designated contact to obtain support materials is Myrra Estrellado, 4065 South Virginia Street, Suite 100, Reno, NV (775) 827-7737.

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## **AGENDA**

### **A. OPENING CEREMONIES**

Call to Order  
Pledge of Allegiance  
Roll Call

### **B. COMMENTS FROM THE FLOOR BY THE PUBLIC**

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period or on "action" items immediately before board discussion of such "action" items. Members of the public desiring to speak must complete a "Request to Speak" form and return it to the RSCVA clerk at the meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comments may not be accepted after the Chairman closes any period for public comment.

## **C. CONSENT AGENDA**

(All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually. All consent agenda items pulled for discussion will be heard after approval of the remaining consent agenda items)

### **C1. Approval of the Agenda of the June 25, 2026, Regular Meeting of the Board of Directors**

For Possible Action

### **C2. Approval of the Minutes of the May 28, 2026, Regular Meeting of the Board of Directors**

For Possible Action

### **C3. Review and possible approval of the RSCVA Fiscal Year 2026-2027 Property, General Liability, Automobile, Umbrella, Workers' Compensation, Public Officials' Liability, Crime, and Internet Liability, and associated Insurance Coverage**

RSCVA staff is recommending the approval for procurement of the following insurance policies: Property (Alliant), General Liability (CNA), Automobile (CNA), Umbrella (CNA), Workers' Compensation (CNA), Public Officials' Liability (PGU/Indian Harbor), Crime/Employee Theft (Travelers), Excess Liability (Accredited Specialty), Cyber Liability (Zurich), Assault/Threat Response, Special Crime (Great American) and Tenant/User Liability (Atlantic Specialty). The new insurance program recommended premiums are in an amount not to exceed \$870,584.

For Possible Action

### **C4. Review, Discuss and Possible Action to approve Staff's Recommendation to Award Johnson Controls Building Solutions, Inc., for the purchase and installation of a new, York VSD Chiller Control for the Reno-Sparks Convention Center by use of a Government Cooperative Purchasing Program. (Sourcewell contract #080824-JHN) In an amount not to exceed \$280,500.00. (the not to exceed amount includes a 10% contingency)**

For Possible Action

### **C5. Review, Discuss and Possible Action to approve Staff's Recommendation to Award Shaw Industries, Inc., for the purchase of new ballroom carpet for the Reno-Sparks Convention Center by use of a Government Cooperative Purchasing Program. (Sourcewell contract #061323-SII) In an amount not to exceed \$251,300.00. (the not to exceed amount includes an 8% contingency)**

For Possible Action

## **D. PRESENTATIONS**

### **D1. Presentation: Reno-Tahoe International Airport Authority, Hasaan Azam, Director, Air Service Development and Properties, Mark Berg, Chief Commercial Officer and Kirk Lovell, Air Service Consultant.**

Hasaan Azam will provide an Air Service update to include a general industry overview along with an RNO-specific update to the RSCVA Board of Directors.

Informational Only

**D2. Presentation: Public Relations Update, Nicolle Staten-Lowe, Senior Manager of Communications.**

Nicolle Staten-Lowe will provide an overview of local and national public relations strategy, statistics, and media coverage for Fiscal Year 2025 - 2026.

Informational Only

**D3. Reno-Sparks Convention and Visitors Authority Department Updates**

Members of the Senior Leadership Team will deliver updates on current activities and initiatives.

Informational Only

**E. APPOINTMENT OF BOARD MEMBERS/ELECTION OF CHAIR**

**E1. RSCVA Board Appointment of Reno Tahoe Airport Authority (RTAA) Board of Director's Seat Pursuant to NRS 244A.601(1)(d)(1)**

The RSCVA Board of Directors will consider the appointment of a representative to the RSCVA Board nominated by the Reno Tahoe Airport Authority. The nominee's appointment will become effective July 1, 2026, and will be for a term of two (2) years. The RTAA has submitted the following names for consideration:

Cortney Young

Shaun Carey

For Possible Action

**E2. Election of the RSCVA Board Chair, Vice-Chair, and Secretary/Treasurer**

The RSCVA Board of Directors will elect a Chair, Vice-Chair, and Secretary/Treasurer from among its members pursuant to NRS 244A.601 and 244A.605. The elected officers' appointments will be effective July 1, 2026, and will be for a term of two (2) years.

For Possible Action

**F. BOARD MATTERS**

**F1. Review, Discussion, and Possible Action regarding an Extension Agreement for The Decker/Royal Agency and Good Giant, Visit Reno Tahoe's Public Relations Agencies.**

The Board of Directors is being asked to review, discuss, and possibly approve the authorization of the President and CEO to execute one-year extension agreements with The Decker/Royal Agency to act as the RSCVA's/Visit Reno Tahoe's National Public Relations Agency of Record in an amount not to exceed \$115,000; and with Good Giant for Local Media & Community Engagement services in an amount not to exceed \$45,000. The current contracts will expire June 30, 2026, and approval of this item would extend the term to June 30, 2027.

For possible action

**F2. Review, Discussion and Possible Approval of an Interlocal Agreement with Travel Nevada in an Amount Not to Exceed \$150,000.**

For the successful planning and execution of the 2026 Governor’s Conference on Tourism, the Reno-Sparks Convention and Visitors Authority is entering into an agreement with Travel Nevada. As part of this agreement, the RSCVA would assist with Venue Sourcing and Contracting, Payment of Conference-related Expenses, and hosting the Opening Reception. 100% of pre-approved expenses will be reimbursed by Travel Nevada. The RSCVA Board of Directors is being asked to approve the Scope of Work and the terms the Interlocal Agreement with Travel Nevada and authorize the RSCVA President/CEO to execute the same.

For Possible Action

**F3. A resolution concerning the financing of convention center facilities; directing notice to the Washoe County Debt Management Commission of a proposal to issue in the name and on behalf of Washoe County General Obligation (Limited Tax) Reno-Sparks Convention And Visitors Authority Convention Center Bonds additionally secured by pledged revenues in the maximum principal amount of \$25,000,000; and providing certain details in connection therewith.**

A resolution concerning the submission to the Washoe County Debt Management Commission of a proposed bond by the Reno-Sparks Convention and Visitors Authority to issue in the name and on behalf of Washoe County, Nevada, general obligation (limited tax) Reno-Sparks Convention and Visitors Authority Convention Center Bonds (additionally secured by pledged revenues) in the maximum principal amount of \$25,000,000; and approving certain details in connection therewith.

For Possible Action

**F4. Review, Discussion, and Possible Approval of the Reno-Sparks Convention and Visitors Authority FY2026-2027 President/CEO Goals**

The RSCVA Executive and Legislative Committee and Mike Larragueta, President and CEO, will present the proposed President/CEO goals for fiscal year 2026-2027 for review, discussion, and possible approval by the RSCVA Board.

*This item was presented to the Executive and Legislative Committee on June 16, 2026, and was unanimously approved in an advisory capacity for recommendation to the full RSCVA Board of Directors.*

For possible action

**G. BOARD MEMBER ANNOUNCEMENTS, REPORTS, AND UPDATES**

RSCVA Board Members may share announcements, reports, updates, and requests for information and future agenda items. This item is informational only, and no discussion among Board Members will take place on this item.

Informational Only

**H. COMMENTS FROM THE FLOOR BY THE PUBLIC**

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

**I. ADJOURNMENT**

For Possible Action

For information or questions regarding this agenda please contact:  
The RSCVA Executive Office  
P.O. Box 837, Reno, NV 89504  
775-827-7618